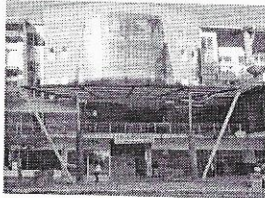


## Operating a business / Export certificate

### 2 | Obtain a blank export certificate

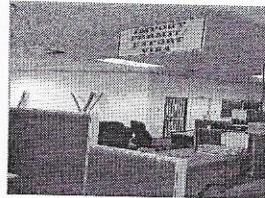
#### Contact details



##### Entity in charge

#### One-Stop Business Facilitation Centre (OBFC)

Kingsway Road LNDC Phase II 1st floor, Maseru 100  
Tel: +266 22324667  
Website: [www.obfc.org.ls](http://www.obfc.org.ls)



##### Unit in charge

#### Import and export section

Mon: 08:00 - 12:45, 14:00 - 16:30  
Tue: 08:00 - 12:45, 14:00 - 16:30  
Wed: 08:00 - 12:45, 14:00 - 16:30  
Thu: 08:00 - 12:45, 14:00 - 16:30  
Fri: 08:00 - 12:45, 14:00 - 16:30



##### Person in charge

#### Lieketso Tselkpo

Senior import and export officer  
Tel: +266 58736926  
Email: [fsehlabaka@yahoo.com](mailto:fsehlabaka@yahoo.com)

#### Expected results

1. Export certificate - blank

#### Requirements

1. Manufacturing license - certified (original)
2. National ID Card - certified (original)  
or Passport - certified (original)

#### Time frame

Attention at counter: Max. 5mn

#### Legal justification

1. Import & Export Permit Control Act 1984  
Article 3(1)-3(3)

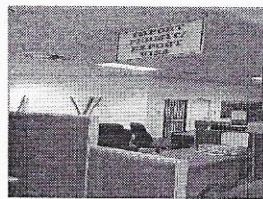
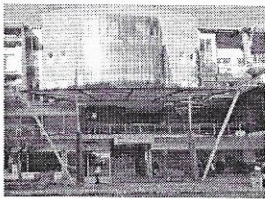
### Additional information

The blank certificate has a serial number and mentions the category of goods and the country of destination (it can not be copied or downloaded online).

The applicant needs to fill the blank certificate with the details of goods to be exported and stamp it (with the stamp of the business).

The certified copies of the Manufacturing license are usually delivered at the end of the application or renewal at OBFC. They are certified only at the source.

### Recourse: One-Stop Business Facilitation Centre (OBFC)



Entity in charge

**One-Stop Business Facilitation Centre (OBFC)**

Kingsway Road LNDC Phase II 1st floor, Maseru 100

Tel: +266 22324667

Website: www.obfc.org.ls

Unit in charge

**Import and export section**

Mon: 08:00 - 12:45, 14:00 - 16:30

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Thu: 08:00 - 12:45, 14:00 - 16:30

Fri: 08:00 - 12:45, 14:00 - 16:30

Person in charge

**Monaheng Monaheng**

Director (OBFC)

Tel: +266 58772285

Email: monahengmaichu@gmail.com



Entity in charge: **OBFC**

Certified by: **MONAHENG MONAHENG**

Date/Signature:

