

**ER**

EREGULATIONS

STARTING A BUSINESS / Trader licence**Step 5** Apply for certificate of inspection**Contact details****Entity in charge****Maseru City Council (MCC)**

Moon Star Building, Second Floor,
Kingsway Road , Maseru 100
Tel: +266 2231 7386
Email: general@mcc.org.ls
Website: <http://www.mcc.org.ls/>

**Unit in charge****Health and Environment Department**

Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

**Person in charge****Makae Makhotsa**

Health Assistant
Tel: +266 63075162
Email: makaemakhotsa@yahoo.com

Expected results

1. Appointment for inspection

Requirements

1. Application form - Trader license (original)
filled with the relevant activity
2. Municipal services clearance certificate (original)
3. Lease - certified (simple copy)
upon request of the inspector
4. Sublease (simple copy)
upon request of the inspector

Time frame

The inspector sets an appointment as soon as possible to make an inspection of the premises.

Waiting time in queue: Max. 5mn

Attention at counter: Max. 15mn

Waiting time until next step: Min. 0.5day - Max. 5 days

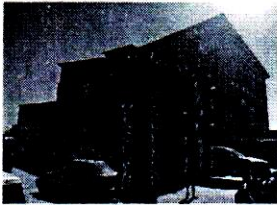
Legal justification

- 1. Trading Enterprises Regulations 1999
Articles 11.1.e.ii, 11.2.a-h On documents to be provided for a trader license and on the criteria for health inspection
- 2. Trading Enterprises (Amendment) Regulations Dec2011
Article 2 On public health inspection ("when necessary").

Additional information

The inspector checks the location of the premises with the applicant. An appointment is set to make an inspection on site as soon as possible, depending on the inspector's workload. (Several inspectors are available to welcome the applicants).

Recourse: Maseru City Council (MCC)



Entity in charge

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Unit in charge

**Health and Environment
Department - Health inspector's
Office**

Mon: 08:00 - 12:45, 14:00 - 16:30
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Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30



Person in charge

Thabo Mothebe

Health inspector
Tel: +266 56203894
Email: mothebe@gmail.com

	Entity in charge:	MASERU CITY COUNCIL
	Certified by:	THABO MOTHEBE
	Date/Signature:	2018/11/06

P.O. BOX MS 911
MASERU, LEOOTHO