STARTING A BUSINESS / Trader licence

Step 5  Apply for certificate of inspection

Contact details

Entity in charge
Maseru City Council (MCC)
Moon Star Building, Second Floor,
Kingsway Road, Maseru 100
Tel: +266 2231 7386
Email: general@mcc.org.ls
Website: http://www.mcc.org.ls/

Unit in charge
Health and Environment Department
Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

Person in charge
Makae Makhotsa
Health Assistant
Tel: +266 63075162
Email: makaemakhotsa@yahoo.com

Expected results
1. Appointment for inspection

Requirements
1. Application form - Trader license (original) filled with the relevant activity
2. Municipal services clearance certificate (original)
3. Lease - certified (simple copy) upon request of the inspector
4. Sublease (simple copy) upon request of the inspector

Time frame
The inspector sets an appointment as soon as possible to make an inspection of the premises.
Waiting time in queue: Max. 5mn
Attention at counter: Max. 15mn
Waiting time until next step: Min. 0.5day - Max. 5 days

https://lesotho.e-regulations.org/procedure/print/12/step/181?showRecourses=true&showCertification=true&l=en
Legal justification

1. Trading Enterprises Regulations 1999
   Articles 11.1.e.ii, 11.2.a-h On documents to be provided for a trader license and on the criteria for health inspection
2. Trading Enterprises (Amendment) Regulations Dec2011
   Article 2 On public health inspection ("when necessary").

Additional information

The inspector checks the location of the premises with the applicant. An appointment is set to make an inspection on site as soon as possible, depending on the inspector's workload. (Several inspectors are available to welcome the applicants).

Recourse: Maseru City Council (MCC)

Entity in charge

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Unit in charge

Health and Environment Department - Health inspector's Office
Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

Person in charge

Thabo Mothebe
Health inspector
Tel: +266 56203894
Email: mothebe@gmail.com

Entity in charge: Maseru City Council
Certified by: Thabo Mothebe
Date/Signature: 2018/11/06
P.O. BOX 911, MASERU, LESOTHO