Starting a business / Trader licence

Step 3: Obtain a municipal services clearance certificate

Contact details

Entity in charge
Maseru City Council (MCC)
Moon Star Building, Second Floor, Kingsway Road, Maseru 100
Tel: +266 2231 7386
Email: general@mcc.org.ls
Website: http://www.mcc.org.ls/

Unit in charge
Revenue Collector Unit
Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

Person in charge
Retselisitsoe Ncheke
Revenue collector
Tel: +266 58094689
Email: nchekeemmanuel@gmail.com

Expected results

1. Municipal services clearance certificate

Requirements

1. Municipal services fees - proof of payment (original)
or Sublease (original)

Time frame

Waiting time in queue: Max. 5mn
Attention at counter: Max. 10mn

Legal justification

1. Local Government Act 1997
   Article 56.1 on the authority to levy and rates
2. Local Government Service Act 2008

https://lesotho.eregulations.org/procedure/print/35/12/step/179?showRecourses=true&showCertification=true&ie=en
Additional information

The Maseru City Council will provide the health inspection service only if the applicant has paid all the municipal taxes (property rate, municipal fees) if any. The municipal services clearance certificate is usually issued to the landlord, but any applicant willing to pay the municipal taxes can get it if he/she provides a sublease agreement or proof that the landlord paid the municipal service fees.

Recourse: Maseru City Council (MCC)

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Person in charge
Tholang Sello
Revenue Accountant
Tel: +266 58487573
Email: tholangsello@yahoo.com