

Starting a business / Tax Identification Number

1 | Obtain a 14-days tax clearance certificate with TIN

Contact details



Entity in charge

Lesotho Revenue Authority (LRA)

Ground floor, Finance House Building,
Government Office Complex,
Kingsway Road , Maseru 100
Tel: +266 22313796 / +266 52215555
Website: <http://www.lra.org.ls/>



Unit in charge

Advice Centre

Mon: 08:00 - 17:00
Tue: 08:00 - 17:00
Wed: 08:00 - 17:00
Thu: 08:00 - 17:00
Fri: 08:00 - 17:00



Person in charge

Mphutlane Moeketsi

Client Relation Officer
Tel: +266 62112510
Email: m.moeketsi@lra.org.ls

Expected results

0. Tax identification number (TIN)
1. Tax clearance certificate - 14 Days

Requirements

1. Form - Business taxpayer registration (original)
 2. Form - Tax clearance certificate (original)
 3. Trader license - certified (original)
 4. National ID card (original)
or Passport (original)
- Company (Additional)
1. Nomination of executive officer (original)
 2. Company extract (simple copy)
 3. Certificate of incorporation (simple copy)

Time frame

Waiting time in queue: Min. 5mn - Max. 1h.55mn

Attention at counter: Min. 15mn - Max. 20mn



Additional information

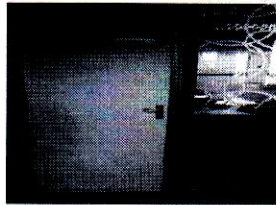
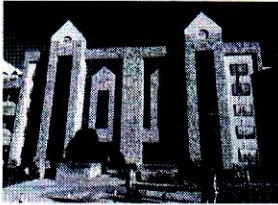
The applicant registers the business (individual trader or company) as a taxpayer at LRA and receives a Tax Identification Number (TIN).

Even if some requirements are not furnished (such as trader licence, business account) or if the company has not nominated an executive officer yet, TIN will still be issued (account status shall be waiting for information).

At this stage, a 14 days tax clearance certificate is issued to obtain all the necessary documents to complete the registration.

After obtaining remaining documents, the applicant completes registration with LRA and obtains a 6 months tax clearance certificate.

Recourse: Lesotho Revenue Authority (LRA)



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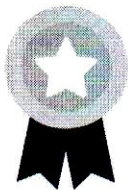
Manager - Taxpayer Relations

Mon: 08:00 - 17:00
Tue: 08:00 - 17:00
Wed: 08:00 - 17:00
Thu: 08:00 - 17:00
Fri: 08:00 - 17:00

Person in charge

Mamphotleng Mahao

Manager - Taxpayer Relations
Tel: +266 52215182
Email: m.mahao@lra.org.ls



Entity in charge: LESOTHO REVENUE AUTHORITY
Certified by: MAMPHOTLENG MAHAO
Date/Signature: 22 FEBRUARY 2019 *[Signature]*

