Starting a business / Company incorporation

Step 1: Obtain name reservation certificate

This step is not mandatory by law, but it is recommended. You can undertake this step online.

language: Obtain online

Contact details

Entity in charge

One-Stop Business Facilitation Centre (OBFC)

Kingsway Road LNDC Phase II 1st floor, Maseru 100
Tel: +266 22324667
Website: www.obfc.org.ls

Unit in charge

OSS DATA ENTRY

Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

Person in charge

Qentso Khotso
Assistant Processing Officer
Tel: +266 63000483
Email: qentso.khotso@obfc.org.ls

Expected results

1. Name reservation - Confirmation MAIL
2. Name reservation - Confirmation LETTER

Time frame

Waiting time in queue: Min. 5mn - Max. 20mn
Attention at counter: Max. 5mn

Additional information

The applicant receives an email confirming that the name has been approved.
Recourse: One-Stop Business Facilitation Centre (OBFC)

Entity in charge

One-Stop Business Facilitation Centre (OBFC)
Kingsway Road LNDC Phase II 1st floor, Maseru 100
Tel: +266 22324667
Website: www.obfc.org.ls

Unit in charge

Deputy Registrar of Companies
Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

Person in charge

Florence Motoa
Deputy Registrar of Companies
Tel: +266 62105870
Email: florence.motoa@obfc.org.ls

Entity in charge:

Certified by:

Date/Signature:

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