Starting a business / Company incorporation

Step 4 Obtain incorporation certificates

You can undertake this step online

language Obtain online

Contact details

Entity in charge
One-Stop Business Facilitation Centre (OBFC)
Kingsway Road LNDC Phase II 1st floor, Maseru 100
Tel: +266 22324667
Website: www.obfc.org.ls

Unit in charge
OSS DATA ENTRY
Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

Person in charge
Qentso Khotso
Assistant Processing Officer
Tel: +266 63000483
Email: qentso.khotso@obfc.org.ls

Expected results

0. Company incorporation - Confirmation MAIL
1. Company incorporation - Confirmation LETTER
2. Certificate of incorporation
3. Particulars of the company
4. Company extract

Legal justification

1. Companies Act 2011
   Articles 7, schedule-form2 on certificate of incorporation

2. Companies Regulations 2012
   Articles 8, 21, schedule6A on particulars of the company; on signature of the Registrar; on model for particulars of a private company

Additional information

The applicant is informed by mail that the company incorporation has been processed.

He/she receives the certificate of incorporation (with the company name, date of incorporation, registration number, TIN, and validation code) and automated particulars of the company (with articles of association).

All these documents are made available online at https://www.companies.org.ls/ on the applicant’s account. He/she can download from the online account a company extract (that is not sent by mail).

Companies.org.ls

Recourse: One-Stop Business Facilitation Centre (OBFC)

Entity in charge
One-Stop Business Facilitation Centre (OBFC)
Kingsway Road LNDC Phase II 1st floor, Maseru 100
Tel: +266 22324667
Website: www.obfc.org.ls

Unit in charge
Deputy Registrar of Companies
Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

Person in charge
Florence Motoa
Deputy Registrar of Companies
Tel: +266 62105870
Email: florence.motoa@obfc.org.ls