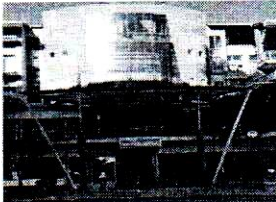


**ER**

EREGULATIONS

Starting a business / Company incorporation**Step 3 Submit application**

You can apply for this step online

language Apply online**Contact details****Entity in charge****One-Stop Business Facilitation Centre (OBFC)**

Kingsway Road LNDC Phase II 1st
 floor , Maseru 100
 Tel: +266 22324667
 Website: www.obfc.org.ls

**Unit in charge****OSS DATA ENTRY**

Mon: 08:00 - 12:45, 14:00 - 16:30
 Tue: 08:00 - 12:45, 14:00 - 16:30
 Wed: 08:00 - 12:45, 14:00 - 16:30
 Thu: 08:00 - 12:45, 14:00 - 16:30
 Fri: 08:00 - 12:45, 14:00 - 16:30

**Person in charge****Qentso Khotso**

Assistant Processing Officer
 Tel: +266 63000483
 Email: qentso.khotso@obfc.org.ls

Expected results

0. Company incorporation - Confirmation MAIL (Application)
1. Company incorporation - Confirmation LETTER (Application)

Requirements

1. Online form (simple copy)
2. Form 01A - List of shareholders (simple copy)
signed by all shareholders
3. Form 08 - Director's consent (simple copy)
for the director(s)
4. LRA form - Director's details (simple copy)
for the director(s)
5. National ID card - certified (original)
for the director(s) and the shareholder(s)
or Passport - certified (original)
for the director(s) and the shareholder(s)
or Driver's license - certified (simple copy)
for the director(s) and the shareholder(s)
6. Ante-nuptial contract - certified (simple copy)
for the director(s) married out of community of property
7. Affidavit (original)
if a shareholder is under 18 years old
8. Certificate of incorporation (original)
if a shareholder is an active company
9. Power of attorney (original)
when the incorporation is done by an attorney on behalf of directors and
shareholders

Cost LSL 500

LSL 500

for incorporation fees

Payment methods: credit cards

Time frame

Waiting time until next step: Min. 1 day - Max. 5 days

Legal justification

1. Companies Act 2011
Articles 5, schedule-form1, schedule-form8, 6, 87.2 on application for
incorporation; on articles of incorporation; on time to register documents
2. Companies Regulations 2012
Articles 2, 3, 4, 5, 16, schedule2, schedule7 on identification documents; on
general requirements for documents; on application for company incorporation;
on articles of incorporation; on certified copy of ID documents for directors; on
standard articles of incorporation for a private company (developed by the
Registrar); on company registration fees

Additional information

The applicant opens an application to incorporate a Lesotho private company at <https://www.companies.org.ls/>

The applicant has 5 working days to provide all the relevant information (General details, Addresses, Officers, Shares and shareholders, Allocations, Documents).

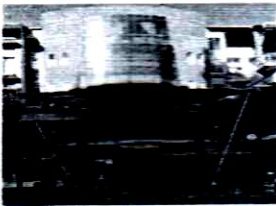
The applicant pays the incorporation fees either by credit card or by using the money available on his/her online account (previously credited with a cash deposit at OBFC).

After payment, the processing officer at OBFC reviews the application. If some revisions are required, the officer sends a notification to the applicant (5 working days to revise).

NB - If no specific articles of incorporation are submitted by the company, the model of articles of incorporation developed by the Registrar is automatically registered (Act 2011, 87.4).

[Companies.org.ls](https://www.companies.org.ls)

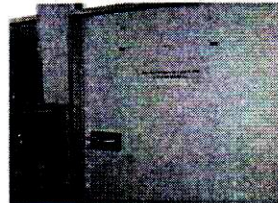
Recourse: One-Stop Business Facilitation Centre (OBFC)



Entity in charge

One-Stop Business Facilitation Centre (OBFC)

Kingsway Road LNDC Phase II 1st floor, Maseru 100
Tel: +266 22324667
Website: www.obfc.org.ls



Unit in charge

Deputy Registrar of Companies


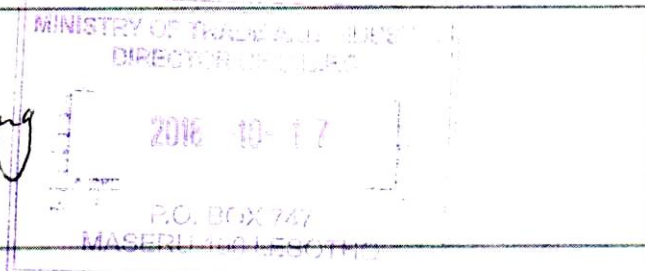
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Person in charge

Florence Motoa

Deputy Registrar of Companies
Tel: +266 62105870
Email: florence.motoa@obfc.org.ls

	Entity in charge: <i>OBFC</i>	
	Certified by: <i>Manfred Harsheng</i>	
	Date/Signature: <i>17/10/18</i>	