Starting a business / Company Incorporation

**Step 2** Register as a new user

You can apply for this step online

*Language* Apply online

**Contact details**

**Entity in charge**
**One-Stop Business Facilitation Centre (OBFC)**
Kingsway Road LNDC Phase II 1st floor, Maseru 100
Tel: +266 22324667
Website: www.obfc.org.ls

**Unit in charge**
**OSS DATA ENTRY**
Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

**Person in charge**
Qentso Khotso
Assistant Processing Officer
Tel: +266 63000483
Email: qentso.khotso@obfc.org.ls

**Expected results**

1. New user account

**Time frame**

Waiting time in queue: Min. 5mn - Max. 55mn
Attention at counter: Max. 5mn

**Additional information**

The applicant needs to register as a user on the OBFC’s company registration system (www.companies.org.ls). OBFC provides free access to Internet at the OSS Data Entry. A support can be provided by any assistant processing officer if needed. After registration, the system sends an email notification with all the relevant information to access to the company incorporation services.

Companies.org.ls
Recourse: One-Stop Business Facilitation Centre (OBFC)

Entity in charge
One-Stop Business Facilitation Centre (OBFC)
Kingsway Road LNDC Phase II 1st floor, Maseno 100
Tel: +266 22324667
Website: www.obfc.org.ls

Unit in charge
Deputy Registrar of Companies
Mon: 08:00 - 12:45, 14:00 - 16:30
Tue: 08:00 - 12:45, 14:00 - 16:30
Wed: 08:00 - 12:45, 14:00 - 16:30
Thu: 08:00 - 12:45, 14:00 - 16:30
Fri: 08:00 - 12:45, 14:00 - 16:30

Person in charge
Florence Motoa
Deputy Registrar of Companies
Tel: +266 62105870
Email: florence.motoa@obfc.org.ls

Entity in charge: OBFC
Certified by: [Signature]
Date/Signature: 17/10/18